



## **Daylight Saving Time Software Glitch Affects University Calendars**

In August 2005, the United States Congress passed the Energy Policy Act, which changes the start and end of Daylight Saving Time (DST) as observed in the United States. As a result, DST starts three weeks earlier on March 11, 2007, and ends one week later on November 4, 2007 — resulting in a new DST period that is four weeks longer than previously observed.

Microsoft has reported that the extended DST period may affect Texas Wesleyan's server-based calendar (the calendar you view through Outlook and WesNet) which was programmed to automatically advance its timekeeping by one hour on the first Sunday in April.

ICT has made adjustments to the server to minimize or eliminate the effects of the glitch. However, it is suggested that you closely monitor and adjust you calendar appointments until April 9<sup>th</sup>.

To minimize confusion during the affected date ranges (March 11, 2007 to April 1, 2007 and October 28, 2007 to November 4, 2007) Microsoft recommends the following:

- Include the time of the meeting in the e-mail request so that invitees can double check the correct meeting time (such as, "Project brainstorming - 11:00 A.M. Central Time").
- Exercise caution with the appointments and meetings in the extended DST period. When in doubt, verify the correct time with the organizer.
- Consider printing out your weekly calendars during the extended DST period prior to applying the Windows patch containing the updated time zone definitions and running the Outlook Time Zone Update tool so that you can keep track of which meetings were scheduled before and after you run the tool.