



## Office 2007 Compatibility Pack Tips

### **What the 2007 Compatibility Pack Does**

By installing the Compatibility Pack you will be able to open, edit, and save files using the [file formats new to Word, Excel, and PowerPoint 2007](#). For more information about the Compatibility Pack, see [Knowledge Base article 924074](#).

### **How to use the Compatibility Pack**

Double-click on the file received and an options menu will appear  
Select the type of file you have received (Word 2007, Excel 2007, or PowerPoint 2007)  
Click OK and a file will open

**Tip:** If the opened file appears garbled or nonsensical, you most likely selected the wrong file type. Close the file and go through the steps listed above taking special care to select the appropriate file type.

### **Where it is currently Installed**

The compatibility pack is available in computer labs that have Dell Optiplex GX 520 and GX 745 computers (the new black and gray PCs) and offices that have Dell GX 745 computers. The Optiplex 520s and 745 computers have tags that identify them as such on the top-front of the PC tower.

### **What should I do if I need the Compatibility Pack**

Complete and submit an Individual Software Installation request ([http://www.txwes.edu/ict/documents/forms/ind\\_install.html](http://www.txwes.edu/ict/documents/forms/ind_install.html)).

Be aware that it may take some time to fulfill all requests.